

# Institute for Public Health Genetics

## Role of Student Representatives

Students in each of the programs elect their representatives each Spring Quarter. The responsibility of the student representatives is to facilitate communication between the IPHG students and the IPHG faculty and to make sure that the student perspective is heard and considered in faculty decisions. The faculty greatly value feedback on the processes and procedures that impact students.

Specific responsibilities of the representatives include:

- 1) Attend faculty meetings that occur monthly from early October through the middle of June. Bring to the attention of the faculty the students' opinions, thoughts and concerns, so that these are considered in decisions. At each meeting, a specific agenda item is reserved for student feedback and issues. The representatives are expected to attend all meetings, with the exception of consideration of the following items"
  - a. individual student petitions;
  - b. writing of the Ph.D. preliminary exam;
  - c. review of students' academic progress;
  - d. issues regarding faculty participation in the program.
- 2) Participate in admissions meetings as an observer. Student representatives will be provided with applications to review, and are expected to provide feedback to the faculty, but do not vote on admissions decisions. All discussions regarding admissions decisions are confidential, and the student representatives are expected to maintain this confidentiality.
- 3) Solicit feedback from students throughout the year on specific issues of relevance to current discussions.
- 4) Encourage and help facilitate student social events.